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ORGANIZATIONAL MEETING JANUARY 3, 2018

Mr. Kay called the meeting to order at 1:00 p.m.

Meeting opened with the pledge of allegiance to the flag.

Roll Call: Mr. Kay present, Mrs. Vail-Nixon present, Mr. Mayfield present.

All department heads present with the exception of Chief Kay and Mr. Binienda.

Mr. Kay dispensed with the regular order of business and turned the floor over to Ms. Bodette for Board of Trustees nominations.

Ms. Bodette turns floor over to Mrs. Mayfield for the swearing in of the Trustees.

Ms. Bodette resumes with Nominations

Nomination: Mr. Jerry Mayfield nominated Mr. Ken Kay as Chairperson and Mrs. Joanne Vail-Nixon seconded the nomination.

Roll Call: Mrs. Vail-Nixon yes, Mr. Mayfield yes, Mr. Kay yes.

Mr. Kay accepts and is announced Chair of the Washington Township Board of Trustees.

Nomination: Mr. Ken Kay nominated Mrs. Joanne Vail-Nixon as Vice-Chairperson and Mr. Jerry Mayfield seconded the nomination.

Roll Call: Mr. Kay yes, Mr. Mayfield yes, Mrs. Vail-Nixon yes.

Mrs. Vail-Nixon accepts and is announced Vice-Chairperson of the Washington Township Board of Trustees.

The meeting is turned back over to the Honorable Chair Mr. Kay.

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ORGANIZATIONAL MEETING – JANUARY 3, 2018

Motion: Closures for the year 2018 for the Administrative Offices:
January 15, February 19, May 28, July 4, September 3 ,
October 8 , November 22 and 23, and
December 24 through December 28 and December 31 and
January 1, 2019.

Mr. Kay moved, Mrs. Vail-Nixon seconded.

Roll Call: Mr. Kay yes, Mrs. Vail-Nixon yes, Mr. Mayfield yes.

Motion: Administrative office hours to remain the same 9:00 a.m. to
1:00 p.m. Monday – Friday.

Mr. Kay moved, Mrs. Vail-Nixon seconded.

Mrs. Vail-Nixon yes, Mr. Mayfield yes, Mr. Kay yes.

Motion: Trustee meetings to remain on the third Thursday of every month
at 5:00 p.m.

Mr. Kay moved, Mrs. Vail-Nixon seconded.

Roll Call: Mr. Mayfield yes, Mr. Kay yes, Mrs. Vail-Nixon yes.

Discussion: Please continue to have department reports turned in by noon
the Wednesday before the regular meeting.

Discussion: Liability Insurance

Motion: Pay Liability Insurance out of the General Fund 2018.

Mr. Kay moved, Mr. Mayfield seconded.

Roll Call: Mr. Kay yes, Mrs. Vail-Nixon yes, Mr. Mayfield yes.

Discussion: Continue to notify those who have previously asked to be
notified about Special Meetings the Board may have.

Motion: Split interest between the General Fund 94%, Motor Vehicle Fund
1%,

Gas Tax Fund 3% and Township Motor Vehicle Fund 2%.

Mr. Kay moved, Mrs. Vail-Nixon seconded.

Roll Call: Mrs. Vail-Nixon yes, Mr. Mayfield yes, Mr. Kay yes.

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Motion: Split building expenses as needed between General, Road and Police Fund equally as last year.

Mr. Kay moved, Mr. Mayfield seconded.

Roll Call: Mr. Mayfield yes, Mrs. Vail-Nixon yes, Mr. Kay yes.

Motion: Approve supplemental appropriations, blanket certificates, purchase orders and checks numbered 41363 through 42400 totaling \$11,549.12 for 2017.

Mr. Kay moved, Mrs. Vail-Nixon seconded.

Roll Call: Mr. Kay yes, Mrs. Vail-Nixon yes.

Ms. Bodette – For the record, all the advances that were made out of the 2017 General Fund were repaid.

Waiting until January 18, 2018 Regular Meeting to appoint Zoning Commission and Zoning Appeal openings.

Motion: Adjourn meeting at 1:30 pm.

Mr. Kay moved, Mrs. Vail-Nixon seconded.

Roll Call: Mrs. Vail-Nixon yes, Mr. Mayfield yes, Mr. Kay yes.

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Clayton Kay *Henry Mayfield*
Jane Vail-Nixon