



FISCAL OFFICER: *Becky Bodette* 419-392-5381

TRUSTEES: *Leo Britton* 419-392-5377
Jerry Mayfield 419-392-5375
Kellie Schlachter 419-392-5379

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REGULAR MEETING JANUARY 16, 2020

Mr. Mayfield called the meeting to order at 5:00 p.m.
Meeting opened with the Pledge of Allegiance to the flag.
Roll Call: Mr. Mayfield present, Mr. Britton present, Mrs. Schlachter present.

All department heads present.

MOTION: APPROVE REGULAR MEETING MINUTES FROM DECEMBER 19, 2019.

Mr. Mayfield moved, Mr. Britton seconded.
Roll Call: Mr. Britton yes, Mr. Mayfield yes.

**MOTION: APPROVE ORGANIZATIONAL MEETING MINUTES FROM
JANUARY 3, 2020.**

Mr. Mayfield moved, Mr. Britton seconded.
Roll Call: Mrs. Schlachter yes, Mr. Mayfield yes, Mr. Britton.

ANNOUNCEMENTS

MR. MAYFIELD

Zoning Commission Organizational Meeting, Tuesday, January 21, 2020 at 6:30 p.m.
Zoning Board of Appeals Organizational Meeting, Tuesday, January 21, 2020 at
7:00 p.m.

MRS. SCHLACHTER

The Point Place Business Association, Point Place and Shoreland Summer Parade will
be Saturday, June 6, 2020 at 12:00 p.m.
Point Place Business Association working on a economic and business development
committee due to the vacant properties and businesses in Point Place area that are
moving out.

REPORTS

MR. MAYFIELD – TRUSTEE

Handled a few resident calls.
Thanks to Chief Kaiser for working a few weekends due to short handed staff in
Police Department.

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MR. BRITTON – TRUSTEE

Updated Shoreland/Point Place Journal on correct time for the Township Regular monthly meetings.

MRS. SCHLACHTER – TRUSTEE

Met with Lisa Sobecki, State Representative, regarding Wetlands Project, State Funding for Schools and State Funding for Township. Money is out there through grants.

Attended the Firefighters Annual Awards and family night at the Toledo Walleye Game. Attending on Mondays a Certificate Program through Toledo Chamber of Commerce for Institute for Leadership and Advocacy Course.

Plan on attending the Township Fire Departments Annual Organizational Meeting.

Registered to attend Stand-up for Education hosted by Ohio Senator, Teresa Fedor.

Plan on attending the Toledo Regional Chamber of Commerce Annual Meeting.

Plan on attending the Wetlands Project Meeting at Friendship Park Community Center.

Plan on attending State of City Address at the Toledo Zoo.

Registered to attend the Legislative Breakfast, sponsored by the Toledo Chamber of Commerce.

Have meetings scheduled to meet with all the Township Department Heads in February.

CHIEF KAY

Thank you to Trustees, Mr. Mayfield, Mr. Britton, Mrs. Schlachter and Fiscal Officer Ms. Bodette for coming to the family appreciation and awards ceremony at the Walleye Game. Awards went to: Charity Krouse for Probationary Firefighter of the year 2019, Captain Tom Yunker, Training Award (most training hours) 2019 and Captain Mike Bailey received Attendance Award (most calls and drills attended) and Firefighter of the year 2019 voted on by the Township Firefighters.

CHIEF KAISER

Would like to have Trustees follow up with Department of Commerce regarding Rain Tree Village and all the violations they were cited for in July 2019.

BRYON MCINTOSH

Thank you to Ken Kay for bringing me on the Road/Park Department 22 years ago and our friendship we have developed.

Recap of leaf season: we picked up 25 ½ loads of leaves this season.

Vaughn Tree Service came out and helped to remove tree at 2456 Woodfox.

NEW BUSINESS

Trustees Discussion

Facebook Page - Table until February 20, 2020 meeting to see who we can get to run it. Tom Yunker with the Fire Department may be interested.

Newsletter - Mrs. Schlachter to be in charge of this.

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Computer needs - Anti virus is up April 1, 2020. Do we want to keep AVG. Need to get away from the shareware. Office for Dummies book is a good resource. Need to find someone to take over computer services for the Township to replace

Computer Gophers. Mr. Brittson can help with everyday questions. We have no back up right now. Ms. Bodette to check with UAN to see if they have a approved list for someone we could possibly use. We need to get off Thunderbird and onto Outlook. Chief Kay suggested Township get set up on Text Com like the fire department is on. Easy to navigate. Very useful for communication.

Email Accounts - Trustees need to have individual email accounts set up.

Park Shelter House Remodeling - Park Shelter House is 20 years old. In need of new counter tops in kitchen area and bathrooms and bathroom window seals.

MOTION: APPROVE SPENDING UP TO \$4,000.00 FOR THE REMODELING FOR PARK SHELTER HOUSE.

Mr. Mayfield moves, Mrs. Schlachter seconded.

Roll Call: Mr. Mayfield yes, Mr. Brittson yes Mrs. Schlachter yes.

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Discussion of Expenditure Policy for Department Heads - Table until February 20, 2020 meeting. Looking at Department Heads being able to spend up to \$1,000.00 without trustee approval. Trustee being able to spend up to \$1,500.00 by themselves. Department head and one trustee up to \$2,500.00 before going for board decision.

Board of Trustees discussed what issues they will be responsible for:

Jerry Mayfield - Media, Records Commission, Zoning, Storm Water, Census, Computers, Legal Matters.

Leo Brittson – Bureau of Workers Compensation Claims, Inventories, Computers.

Kellie Schlachter – Health Insurance, Liability Insurance, Bureau of Workers Compensation Claims, Special Projects.

Discussion - Department Heads to trustees communication – Department Heads will notify Chairperson, Jerry Mayfield, who will notify the other trustees if necessary.

MOTION: APPROVE SUPPLEMENTAL APPROPRIATIONS, BLANKET CERTIFICATES, PURCHASE ORDERS AND CHECKS NUMBERED 46234 TO 46262 TOTALING \$16,179.85.

Mr. Mayfield moved, Mrs. Schlachter seconded.

Roll Call: Mr. Brittson yes, Mrs. Schlachter yes, Mr. Mayfield yes.

MOTION: APPROVE EXPENDITURE OF \$2,000.00 FOR EMS1 ACADEMY ONLINE PROGRAM FOR TRAINING AND MANAGING CONTINUING EDUCATION COMPLIANCE WITH THE STATE OF OHIO FOR WASHINGTON TOWNSHIP FIRE DEPARTMENT PER CHIEF KAY'S REQUEST.

Mr. Mayfield moved, Mr. Brittson seconded.

Roll Call: Mrs. Schlachter yes, Mr. Mayfield yes, Mr. Brittson yes.

MOTION: ACCEPT RESIGNATION OF PATROLMAN CARL RAY AND PATROLMAN PAUL BRADY FROM THE WASHINGTON TOWNSHIP POLICE DEPARTMENT EFFECTIVE JANUARY 1, 2020 PER CHIEF KAISER'S REQUEST.

Mr. Mayfield moved, Mr. Brittson seconded.

Roll Call: Mr. Mayfield yes, Mr. Brittson yes, Mrs. Schlachter yes.

MOTION: Adjourn the meeting at 7:00 p.m.

Mr. Mayfield moved, Mrs. Schlachter seconded.

Roll Call: Mr. Brittson yes, Mrs. Schlachter yes, Mr. Mayfield yes.

Mr. Mayfield
Mr. Brittson
Jerry Mayfield
Kimberly Kay

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KIMBERLY A. KAY
NOTARY PUBLIC - OHIO
MY COMMISSION EXPIRES 06-21-2020