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Jerry Mayfield 419.392.5375
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FISCAL OFFICER: Michele Nowakowski

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REGULAR MEETING OCTOBER 15, 2020

Mr. Mayfield called the meeting to order at 6.00 p.m.

Meeting opened with the Pledge of Allegiance to the Flag.

Roll Call: Mr. Mayfield present, Mrs. Schlachter present, Mr. Britton present.

APPROVE MINUTES FROM REGULAR MEETING FROM AUGUST 20, 2020, SPECIAL MEETING SEPTEMBER 8, 2020 AND REGULAR MEETING MINUTES FROM SEPTEMBER 17, 2020.

Mr. Mayfield moved; Mrs. Schlachter seconded.

Roll Call: Mr. Mayfield yes, Mrs. Schlachter yes, Mr. Britton yes.

ANNOUNCEMENTS

MRS. SCHLACHTER - TRUSTEE

Christmas Events are scheduled for December 6, 2020 at Cullen Park Tree lighting at 5:30 p.m. It will be on Facebook Live. No procession down Summit Street this year. We will be having people come through Cullen Park and we will have things to hand out but there will be rules and regulations that will have to be followed.

League of Extraordinary Generosity and Servitude, Inc. (L.E.G.S) is going to have a decorate your business Christmas Contest for the Point Place/Shoreland businesses as well as the Washington Township area.

REPORTS

MR. MAYFIELD – TRUSTEE

The site plan for Shoreland School has been received and I forwarded it to the Lucas County Plan Commission for their review. The Plan Commission approved the rezoning and when the site plan is approved, we will have a Zoning Commission meeting for both issues.

Washington Local Schools has filed a petition for detachments for the parcel where the old church is located. This will detach the parcel from Toledo and add it to Washington Township. According to the O.R.C. Lucas County Commissioners have the authority in these matters.

Attended the tent meeting for the new Shoreland School and spoke to residents regarding their concerns.

I spoke to both of the residents on Holliday Drive to try to resolve that situation.

I met with the resident on Rounding River regarding the pool house he is building which was denied by zoning for being too close to the lot line. He agreed to move it to comply with the zoning regulations.

I met with a resident on Patriot regarding a blockage in their sanitary sewer line. They had a camera sent through the line that showed a red obstruction which I told them was the red clay pipes used back when the house was built and it had collapsed. They were going to hire a contractor to repair.

I returned a call from a resident on Point Pleasant regarding her water bill. I told her Lucas County did not offer a senior discount on the bill.

I sent a letter to the lawyer regarding the fence on Suder Avenue explaining the right-a-way problem and told him I would be forwarding it to Lucas County because Suder Avenue is a county road and they have jurisdiction in the matter.

MR. BRITTON – TRUSTEE

Still working on Policy and Procedures. Mrs. Schlachter has been helping me with this. Please get back to me if I contact you for something regarding the Policy and Procedures this will help get it done quicker. Once the Policy and Procedures are updated and done this overrides any motions that have been made in the past. This will all be approved by the Prosecutor.

Myself and Mr. McIntosh worked on the cameras at the Park hard drives are bad now have to order new ones.

Starting to look at 2021 Budgets very important that Department Heads know what they have and what you have to spend.

Access control system at Administration Building is 90% complete. Once their done they will start at Fire Department.

MRS. SCHLACHTER – TRUSTEE

I have been working on Cares Funding. Has to be allocated and spent by December 31, 2020.

The last 3 weeks I have been working on the website with Neon Goldfish. Today it has been launched. Myself, Kim, Shelly, and Leo will be the team on this on we will have training how to post stuff and update stuff.

Working with Mr. Brittson on Policy and Procedures.

Working with Fiscal Officer, Shelly, on 2021 Budget.

Reached out to Lucas County Auditors Office regarding Levies and Revenue information.

Have a meeting October 21, 2020 with the Grassy Island and H2O Ohio Project.

Sent out September Newsletter.

Meeting with Lisa Sobecki regarding available Grants and Capital Funding.

Helped a few residents.

CHIEF KAY – FIRE

Received a letter from Lucas County Board of Election today they received a Grant for sanitizing the locations that they use for election day. They issued us a check to have the fire station disinfected after election day.

Fire fighters have received their flu shots. Some did not need one because they already received one. There are some left and we would like to make them available to any township employees that would like one.

Mr. Brittson - check to see if we may be able to use care funds to pay, if any cost, for shots or for person who comes out to give shot.

Governor DeWine said today that Lucas County numbers still high need to still use caution. Has not got any better.

MR. MCINTOSH – PARKS & ROADS

Spoke to Mrs. Schlachter about 2021 Budget for Parks and Roads Department.

Going to start trimming trees especially by corners so there is no obstruction to drivers.

Summit Street Project which was the road striping has been completed.

MICHELE NOWAKOWSKI – FISCAL OFFICER

I am so happy about how much we received for Cares Act Funding. Its going to help with a lot of things.

Meeting October 15, 2020

Money has to be encumbered by November 20, 2020 or we have to give it back.

Money has to be spent by December 30, 2020.

There are a lot of webinars out there that I plan to attend that are free.

We will be receiving a new UAN Computer after the first of the year.

Kim and I had a conference call with Heath with Medi Count Management regarding information that helped us for the fire department regarding their transport money.

Citizens Bank has had a few errors on their end with our bank statement will keep an eye on it and make sure this isn't an occurring thing. If so, looking into a new bank may be an option.

Thanks to Mrs. Schlachter on her hard work on the new the website looks wonderful.

Election day is coming up I encourage everyone to go out and vote.

NEW BUSINESS

MR. MAYFIELD - TRUSTEE

Care Act Funding

Mrs. Schlachter

Would like Department Heads to think about what they may need that would be considered Covid-19 related.

Chief Kay discusses ideas that other Fire Departments have been using Care Funding on.

Discussion

Special Meeting for Fire 2021 Budget and Covid-19 Expenses and Cares Act Funding related expenses next week October 21, 2020.

Motion: 2021 Budget Planning Meeting, Tuesday November 10, 2020 at 6:00 p.m.

Mr. Mayfield moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter yes, Mr. Brittson yes, Mr. Mayfield yes.

Department Heads, Trustees and Fiscal Officer will be sitting down to go over 2021 Budgets. Department Heads need to go back in past years and see what expenses they know will be recurring each year. Plan high, at least what you spent in previous year with a little more to play it safe if anything extra comes up. Average out over 12 months.

MOTION: Approve repairs for Engine 72 at a cost of \$5,419.17 to WW Williams to replace full front and rear brakes.

Mr. Mayfield moved; Mr. Brittson seconded.

Roll Call: Mr. Brittson yes, Mrs. Schlachter yes, Mr. Brittson yes.

MOTION: Approve Halloween time, October 31, 2020 from 6:00 p.m. to 8 p.m.

Mr. Mayfield moved; Mrs. Schlachter seconded.

Roll Call: Mr. Brittson yes, Mr. Mayfield yes, Mrs. Schlachter yes.

Trustee Work Area

Discussion

Mr. McIntosh volunteered to move out back in roads garage and make his office out there allowing his office in building to become trustee's office.

MOTION: To make current detectives office into a Trustees office for private work space for Trustees.

Mr. Brittson moved; Mrs. Schlachter seconded.

Mr. Mayfield; Motion withdrawal

Roll Call: Mr. Brittson yes, Mr. Mayfield yes, Mrs. Schlachter yes.

MOTION: Approve Mr. McIntosh to move his office out into the roads garage and make his old office a Trustees office allowing Trustees to have private work space.

Mr. Mayfield moved; Mr. Brittson seconded.

Mr. Brittson yes, Mr. Mayfield yes, Mrs. Schlachter yes.

Trustee Authority/Privacy

Discussion

No Trustee has the authority over another. Keep private conversations between Trustees between Trustees. No Department Head should be told what is being talked about among the 3 Trustees.

Mrs. Schlachter would like to suggest having 2 meetings a month starting in January 2021. At Organizational Meeting in January will make Motion to start having 2 meetings a month.

2021 Budget Planning

MOTION: Fire Budget and Care Act funding Budget Meeting Wednesday, October 21, 2020, at 6:00 p.m.

Mr. Mayfield moved; Mrs. Schlachter seconded.

Mr. Brittson yes, Mr. Mayfield yes, Mrs. Schlachter yes.

MOTION: Approve promotion of probationary Fire Fighter/EMT David Hartford to active Fire Fighter/EMT at a rate of \$15.00 an hour.

Mr. Mayfield moved; Mrs. Schlachter second

Roll Call: Mr. Mayfield yes, Mrs. Schlachter yes, Brittson yes.

OLD BUSINESS

MR. MAYFIELD – TRUSTEE

New Shoreland School

Final drawings for new Shoreland School are at the Planning Commission. I will email them to trustees tomorrow.

Computer Company

Still looking for a company.

Policy and Procedure Manual

Mr. Brittson finishing up. Goal is to send to the legal department for review next week.

MOTION: Effective immediately to increase the maximum amount of holiday days to pay a year from 88 hours to 96 hours to match the 12 days that are allowed for Holidays that full-time employees would get paid for.

Mr. Brittson moved; Mr. Mayfield seconded.

Roll Call Mrs. Schlachter yes, Mr. Brittson yes, Mr. Mayfield yes.

Update on Pool on Vistamar

Resolution never went out to homeowner Mr. Mayfield needs to still word Resolution to be able to send out.

Direct deposit timeline

Working on getting City of Toledo taxes to come out of employee's paychecks first. Will probably wait now to start fresh in January 2021, some employees have already paid. Would love to get it up and running for the first of the year. A lot going on right now with budget and year end items coming up.

Dead trees on Point Pleasant Cove

Looks like some of the area has been cleaned up. Resident has complained.

New website is launched and ready for public view.

RESOLUTION #19:20: PROPERTY AT 6045 NORTH SUMMIT STREET, BLIGHT REMOVAL COST TO LUCAS COUNTY AUDITOR.

Mr. Mayfield moved; Mr. Brittson seconded.

Roll Call: Mr. Mayfield yes, Mrs. Schlachter yes, Mr. Brittson yes.

RESOLUTION #20:20: REQUEST FOR ADVANCE OF PROPERTY TAX FUNDS COLLECTED.

Mr. Mayfield moved; Mr. Brittson seconded.

Roll Call: Mrs. Schlachter yes, Mr. Brittson yes, Mr. Mayfield yes.

RESOLUTION #21:20: ACCEPT THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVYS AND CERTIFYING THEM TO THE COUNTY AUDITOR.

Mr. Mayfield moved; Mr. Brittson seconded.
Mr. Brittson yes, Mr. Mayfield yes, Mrs. Schlachter yes.

RESOLUTION #22:20 ESTIMATE OF REVENUE FOR 2021.

Mr. Mayfield moved; Mr. Brittson seconded.
Roll Call: Mr. Mayfield yes, Mrs. Schlachter yes, Mr. Brittson yes.

MOTION: APPROVE SUPPLEMENTAL APPROPRIATIONS, BLANKET CERTIFICATES, PURCHASE ORDERS AND CHECKS NUMBERED 47391 TO 47514 TOTALING \$38,386.96.

Mr. Mayfield moved; Mrs. Schlachter seconded.
Roll Call: Mr. Mayfield yes, Mr. Brittson yes, Mrs. Schlachter yes.

MOTION: APPROVE PAYROLL CHECKS NUMBERED 47419 TO 47497 TOTALING \$56,833.31

Mr. Mayfield moved; Mrs. Schlachter seconded.
Roll Call: Mr. Brittson yes, Mrs. Schlachter yes, Mr. Mayfield yes.

MOTION: TOUCHLESS DOOR ENTRY FOR FIRESTATION EXPENDITURES TO BE SPENT NO MORE THEN \$7,200.00.

Moved: Mrs. Schlachter, seconded Mr. Mayfield.
Roll Call: Mrs. Schlachter yes, Mr. Mayfield yes, Mr. Brittson yes.

MOTION: ENTER INTO EXECUTIVE SESSION AT 7:38 P.M. OHIO REVISED CODE 121.22G.

Mr. Mayfield moved; Mr. Brittson seconded.
Roll Call: Mr. Brittson yes, Mrs. Schlachter yes, Mr. Mayfield yes.

MOTION: BACK FROM EXECUTIVE SESSION 8:46 P.M.

Mr. Mayfield moved; Mr. Brittson seconded.
Roll Call: Mrs. Schlachter yes, Mr. Brittson yes, Mr. Mayfield yes.

ADJOURN THE MEETING AT 8:47 P.M.

APPROVED

Jeremy Mayfield
Mr. Brittson

APPROVED

APPROVED

L. Brittson

APPROVED

Kimberly Kay



KIMBERLY A KAY
Notary Public
State of Ohio
My Comm. Expires
June 21, 2025