



FISCAL OFFICER: *Becky Bodette* 419-392-5381

TRUSTEES: *Ken Kay* 419-392-5377
Jerry Mayfield 419-392-5375
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ORGANIZATIONAL MEETING JANUARY 3, 2019

Mr. Kay called the meeting to order at 10:00 a.m.
Meeting opened with the pledge of allegiance to the flag.
Roll Call: Mr. Kay present, Mrs. Vail-Nixon present, Mr. Mayfield present.

Mr. Kay dispensed with the regular order of business and turned the floor over to Ms. Bodette for Board of Trustees nominations.

Ms. Bodette opened the floor for nominations.

Nomination: Mrs. Vail-Nixon nominated Mr. Kay as Chairperson and Mr. Mayfield seconded the nomination.

Roll Call: Mrs. Vail-Nixon yes, Mr. Mayfield yes, Mr. Kay yes.
Mr. Kay accepts and is announced Chair of the Washington Township Board of Trustees.

Nomination: Mrs. Vail-Nixon nominated Mr. Mayfield as Vice-Chairperson and Mr. Kay seconded the nomination.

Roll Call: Mr. Mayfield yes, Mr. Kay yes, Mrs. Vail-Nixon yes.
Mr. Mayfield accepts and is announced Vice-Chairperson of the Washington Township Board of Trustees.

The meeting is turned back over to the Honorable Chair Mr. Kay.

Motion: CLOSE THE ADMINISTRATIVE OFFICES ON THE FOLLOWING DATES FOR 2019:

January 21, Martin Luther King Day; February 18, Presidents Day;
May 27, Memorial Day; July 4 and 5 Independence Day;
September 2, Labor Day; October 14, Columbus Day;
November 11, Veterans Day; November 28 and 29 Thanksgiving;

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and December 24 and reopen on January 2, 2020.

Mr. Kay moved, Mrs. Vail-Nixon seconded.

Roll Call: Mr. Kay yes, Mrs. Vail-Nixon yes, Mr. Mayfield yes.

Motion: Administrative office hours to remain the same 9:00 a.m. to 1:00 p.m. Monday – Friday.

Mr. Kay moved, Mr. Mayfield seconded.

Roll Call: Mrs. Vail-Nixon yes, Mr. Mayfield yes, Mr. Kay yes.

Motion: Regular meetings to remain on the third Thursday of every month at 5:00 p.m.

Mr. Kay moved, Mrs. Vail-Nixon seconded.

Roll Call: Mr. Mayfield yes, Mr. Kay yes, Mrs. Vail-Nixon yes.

Please continue to have department heads reports turned in by noon the Wednesday before the regular meeting.

Discussion: Liability Insurance

Motion: Continue to Pay Liability Insurance out of the General Fund 2019.

Mr. Kay moved, Mr. Mayfield seconded.

Roll Call: Mr. Kay yes, Mrs. Vail-Nixon yes, Mr. Mayfield yes.

Discussion: Continue to notify those who have previously asked to be notified about Special Meetings. Send out confirmation email to see who is still interested.

Motion: Split interest between the General Fund 94%, Motor Vehicle Fund 1%, Gas Tax Fund 3% and Township Motor Vehicle Fund 2%.

Mr. Kay moved, Mrs. Vail-Nixon seconded.

Roll Call: Mrs. Vail-Nixon yes, Mr. Mayfield yes, Mr. Kay yes.

Motion: Split building expenses as needed between General, Road and Police Fund equally as last year.

Mr. Kay moved, Mr. Mayfield seconded.

Roll Call: Mr. Mayfield yes, Mrs. Vail-Nixon yes, Mr. Kay yes.

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Motion: Approve supplemental appropriations, blanket certificates, purchase orders and checks numbered 42471 through 44229 totaling \$91,169.90 for 2018.

Mr. Kay moved, Mr. Mayfield seconded.

Roll Call: Mr. Kay yes, Mrs. Vail-Nixon yes.

Nomination: Mr. Mayfield nominates David Haase to remain on Zoning Board of Appeals term starting January 1, 2019 ending December 31, 2023. Mr. Kay seconded the nomination.

Mr. Haase accepts and is announced to remain on Zoning Board of Appeals.

Roll Call: Mrs. Vail-Nixon yes, Mr. Mayfield yes, Mr. Kay yes.

Nomination: Mr. Mayfield nominates Denise Rex to remain as Zoning Commission term starting January 1, 2019 ending December 31, 2023. Mr. Kay seconded the nomination.

Mrs. Rex accepts and is announced to remain on Zoning Commission.

Roll Call: Mrs. Vail-Nixon yes, Mr. Mayfield yes, Mr. Kay yes.

Nomination: Mr. Mayfield nominates Daniel Feuerstein to remain as Zoning Alternate. Mrs. Vail-Nixon seconded the nomination.

Mr. Feuerstein accepts and is announced to remain as Zoning Alternate.

Roll Call: Mr. Kay yes, Mrs. Vail-Nixon yes, Mr. Mayfield yes.

RESOLUTION #01:19: APPROVE 2019 APPROPRIATIONS.

Mr. Kay moved, Mr. Mayfield seconded.

Roll Call: Mr Kay yes, Mrs. Vail-Nixon yes, Mr. Mayfield yes.

RESOLUTION #02:19: APPROVE PURCHASE ORDERS AND BLANKET CERTIFICATES AS OF JANUARY 1, 2019.

Mr. Kay moved, Mr. Mayfield seconded.

Roll Call: Mrs. Vail-Nixon yes, Mr. Mayfield yes, Mr. Kay yes.

MOTION: Approve Supplemental Appropriations as of January 1, 2019.

Mr. Kay moved, Mr. Mayfield seconded.

Roll Call: Mr. Mayfield yes, Mr. Kay yes, Mrs. Vail-Nixon yes.

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**RESOLUTION #03:19: CHANGE POLICY AND PROCEDURES
ARTICLE 16.3 UNIFORMS AS OF JANUARY 1, 2019.**

Mr. Kay moved, Mrs. Vail-Nixon seconded.

Roll Call: Mrs. Vail-Nixon yes, Mr. Mayfield yes, Mr. Kay yes.

Mrs. Vail-Nixon

Would like to thank Ms. Bodette for all the work she did to have paperwork prepared for the Organizational Meeting.

Motion: Adjourn meeting at 11:30 a.m.

Mr. Kay moved, Mrs. Vail-Nixon seconded

Roll Call: Mr. Mayfield yes, Mr. Kay yes, Mrs. Vail-Nixon yes.

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Tom Kay *Jean Vail-Nixon*
Jerry Mayfield