



FISCAL OFFICER: *Becky Bodette* 419-392-5381

TRUSTEES: *Ken Kay* 419-392-5377  
*Jerry Mayfield* 419-392-5375  
*Joanne Vail-Nixon* 419-392-5379

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5714 Blessing Drive, Toledo OH 43612-3912, 419.726.6621, Fax 419.726.0528 <http://www.washington-twp.com>

## REGULAR MEETING DECEMBER 20, 2018

Mr. Kay called the meeting to order at 5:00 p.m.

Meeting opened with the Pledge of Allegiance to the flag.

Roll Call: Mr. Kay present, Mrs. Vail-Nixon present, Mr. Mayfield present.

All department heads present.

Thanks to everyone for coming today.

**MOTION: Approve Regular Meeting Minutes from November 15, 2018 and Special Meeting from December 11, 2018.**

Mr. Kay moved, Mrs. Vail-Nixon seconded.

Roll Call: Mr. Kay yes, Mrs. Vail-Nixon yes, Mr. Mayfield yes.

### ANNOUNCEMENTS

#### MR. KAY

**Birthdays-** Mike Bailey, Harry Thoman, Dave Bowman, Tom Fall, Justin Jackson

**Anniversaries-** Bob Worth 12 years.

Thursday, January 3, 2019 at 10:00 a.m., will be our Organizational Meeting.

#### MRS VAIL-NIXON

Help for the holidays has been organized and executed. Gifts and gift cards that have been purchased for this family and will be delivered Sunday, December 23, 2018, by the fire department and the Polar Express.

#### BECKY BODETTE

I will be cutting checks the week of the December 24 so if you have any bills to submit or to be approved please get to me by then.

### REPORTS

#### MR. KAY

Following up on workers compensation claim, no conclusion yet still working on it.

Will be staying with Ohio Township Association Risk Management Authority(OTARMA) for the Fire and Casualty Insurance. In effect as of December 15, 2018.

Have been working on things for the Organizational Meeting.

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**MRS. VAIL-NIXON**

Attended Feather Party at the Fire Station. Had a good turn out the night I was there. Was able to speak with the Shoreland Fire Fighters Associations president that night regarding donations for the family for the Help for the Holidays.

Contacted Brian Miller, County IT, came out 10 days later for a analysis for the front office computer.

Received a few calls from residents regarding a tree that was down at Pageland and Angel. I contacted our Zoning Inspector and then I let the residents know it is being taken care of.

The extractor is delivered and installed at the fire station. Still finalizing some paperwork for the grant.

Toledo Metropolitan Area Council of Governments (TMACOG) dues paid for 2019 last month. I will be attending all meetings as representative except for the January 2019 meeting.

**MR. MAYFIELD**

Met with Bob Kniesley regarding the storm water system in the east end of Shoreland and the basement flooding he is dealing with. The storm water outlet at the west end of that pipe run is completely buried in mud and needs to be dug out. Spoke to Brian Miller, Drainage Engineer, with Lucas County and they will be taking care of that one and one at the end of Point Pleasant Way that is also buried in mud. We also discussed the Shoreland Heights agreement that we need to approve.

Met with Brian Miller, computer services, from Lucas County in regards to computer and IT problems that we have. We changed the settings on front desk computer which seems to be helping with previous problems. I made arrangements to have him come our after the Holidays to evaluate our whole system.

We have had 2 incidents of semi trucks coming into the neighborhoods and attempting to turn around through peoples yards and public right a way. Both got stuck and had to be towed out of neighborhoods. One tried to turn around on Terramar in the court circle and did significant damage to the butterfly garden and grass area. The other on Strotz Drive drove thru 3 front yards in an attempt to turn around. Spoke to Chief Kaiser on how to handle this in the future as neither driver was ticketed at the time and the damage was not repaired.

Met with Chief Kay regarding maintenance issues and went out to Matthews Ford to talk to them about noise in the Medic Unit.

Returned a call from Greg Carson, of Cam-Tech. He is a subcontractor for Zee Construction. It was in regards to an unpaid invoice from the contractor who repaired some of our storm sewers this spring. I need to know if a performance bond was taken out on the project that would be responsible to pay him.

**CHIEF KAY**

Mike Bailey will now be the President of the Fire Fighters Association.

**CHIEF KAISER**

Like to acknowledge and thank Dave Bacon for once again volunteering for Shop with the Cops.

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**MRS. VAIL-NIXON**

Would like to thank Fire Fighters Association for their generous donation for the Help For The Holidays Campaign.

**OLD BUSINESS**

Villamar Park Building  
Whiting 5420 Patriot  
BWC Safety Grant for Extractor

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**NEW BUSINESS**

**MR. KAY**

Been working on research regarding the Uniform Section 16.3 of the Policies and Procedures Manual. After the first of the year I am going to be rewriting Section 16.3 Police and Fire Uniforms and present it to the Board at a later date. This is regarding firefighters and police officers will not be responsible for sales tax on uniforms.

**MOTION: APPROVE 2019 VOLUNTEER FIRE FIGHTERS DEPENDENT FUND AND ANNUAL ELECTION OF BOARD MEMBERS.**

Mr. Kay moved, Mrs. Vail-Nixon seconded.  
Roll Call: Mrs. Vail-Nixon yes, Mr. Mayfield yes, Mr. Kay yes.

**MOTION: HIRE ESSA ALMANZI AS A PROBATIONARY FIREFIGHTER TO THE WASHINGTON TOWNSHIP FIRE DEPARTMENT AS RECOMMENDED BY CHIEF KAY.**

Mr. Kay moved, Mr. Mayfield seconded.  
Roll Call: Mr. Mayfield yes, Mr. Kay yes, Mrs. Vail-Nixon yes.

**MOTION: PURCHASE ESO MANAGEMENT SOFTWARE FOR THE FIRE DEPARTMENT IN THE AMOUNT OF \$6,045.54 FOR THE FIRST YEAR AND \$5,055.54 A YEAR AFTER FIRST YEAR AS RECOMMENDED BY CHIEF KAY .**

Mr. Mayfield moved, Mr. Kay seconded.  
Discussion  
Roll Call: Mr. Kay yes, Mrs. Vail-Nixon yes, Mr. Mayfield yes.

**MOTION: APPROVE SUPPLEMENTAL APPROPRIATIONS, BLANKET CERTIFICATES, PURCHASE ORDERS AND CHECKS NUMBERED 43968 THROUGH 44212 TOTALING \$96,177.24.**

Mr. Kay moved, Mr. Mayfield seconded.  
Roll Call: Mrs. Vail-Nixon yes, Mr. Mayfield yes, Mr. Kay yes.

**MOTION: PURCHASE MOBILE DATA TERMINALS (MDT), 2 FOR THE FIRE DEPARTMENT AND 2 FOR THE POLICE DEPARTMENT IN THE AMOUNT OF \$6,700.00 A PIECE, TOTALING WITH WARRANTY APPROXIMATELY \$26,800.00 PURCHASED THROUGH D. R. EBEL AS RECOMMENDED BY CHIEF KAY AND CHIEF KAISER.**

Mr. Kay moved, Mrs. Vail-Nixon seconded.  
Discussion: The cost and need for the extended warranties for years 4 and 5 was discussed.  
Roll Call: Mr. Mayfield yes, Mr. Kay yes, Mrs. Vail-Nixon yes.

**MOTION: ACCEPT 6 MONTH LEAVE OF ABSENCE FOR PATROLMAN CARL RAY FROM THE WASHINGTON TOWNSHIP POLICE DEPARTMENT PER CHIEF KAISERS REQUEST.**

Mr. Kay moved, Mrs. Vail-Nixon seconded.

Roll Call: Mr. Kay yes, Mrs. Vail-Nixon yes, Mr. Mayfield yes.

**MOTION: APPROVE PURCHASE OF A NEW SUV FROM STATEWIDE FORD AT THE STATE CONTRACT PRICE OF \$29,000.00 PER RECOMMENDATION FROM CHIEF KAISER.**

Mr. Kay moved, Mrs. Vail-Nixon seconded.

Discussion

**TABLE MOTION TILL LATER MEETING.**

Roll Call: Mrs. Vail-Nixon yes, Mr. Mayfield yes, Mrs. Kay yes.

**RESOLUTION #75:18: TO DIRECT THE LUCAS COUNTY ENGINEER TO PREPARE PLANS, SCHEDULES, AND DRAWINGS FOR THE CONSTRUCTION OF THE SHORELAND HEIGHTS DITCH IMPROVEMENTS AND TO REQUEST THE BOARD OF LUCAS COUNTY COMMISSIONERS TO ESTABLISH THE IMPROVEMENT AS A PUBLIC WATERCOURSE.**

Mr. Mayfield moved, Mrs. Vail-Nixon seconded.

Roll Call: Mr. Mayfield yes, Mr. Kay yes, Mrs. Vail-Nixon yes.

**MOTION: PROCEED FORWARD WITH PERMISSIVE TAX ON VEHICLE REGISTRATION.**

Mr. Mayfield moved, Mrs. Vail-Nixon seconded.

Roll Call: Mr. Kay yes, Mrs. Vail-Nixon yes, Mr. Mayfield yes.

**MOTION:** Adjourn the meeting at 6:30 p.m.

Mr. Kay moved, Mr. Mayfield seconded.

Roll Call: Mrs. Vail-Nixon yes, Mr. Mayfield yes, Mr. Kay yes,

*Countey*  
*Jeanette Nixon*  
*Gerry Mayfield*  
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